



First name Last name

Profession

+43 660 123 123 12
emailaddress@email.com
street 123, 1234 place
@username

Highlight important
professional skills

SKILLS

Skill Nr. 01 ■■■■■■
Skill Nr. 02 ■■■■
Skill Nr. 03 ■■■
Skill Nr. 04 ■■■

Insert text here
Insert text here
Insert text here

Do you have special
digital qualifications?

LANGUAGES

German ■■■■■■
English ■■■
French ■

Space for your language
skills

INTERESTS

Insert text here
Insert text here
Insert text here

Personal interests
and hobbies complete
your application

APPLICATION

Insert motivation text insert motivation text insert motivation text insert motivation
text insert motivation text insert motivation text insert motivation text insert
motivation text insert motivation text insert motivation text insert motivation text

Briefly describe why
you are particularly well
suited for this position

WORK EXPERIENCE

Position, company, place
FROM MONTH XX

Start with your
last position

Please insert text here please insert text here please insert text here please insert
text here please insert text here please insert text here please insert text here please
insert text here please insert text here

Position, company, place
MONTH 20XX – MONTH 20XX

List main points
of your activity

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text here please insert text here please insert text here please insert text here please
insert text here please insert text here

Position, company, place
MONTH 20XX – MONTH 20XX

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EDUCATION

Name of the educational institution, place
MONTH 20XX – MONTH 20XX

Please insert text here please insert text here please insert text here please insert
text here please insert text here please insert text here please insert text here
Degree: insert text

– List the most important
stages of your education

– Don't forget to mention
important further training

Name of the educational institution,
MONTH 20XX – MONTH 20XX

– Don't be afraid of gaps in
your curriculum vitae

Please insert text here please insert text here please insert text here please insert text
here please insert text here please insert text here please insert text here
Degree: insert text

Name of the educational institution, place
MONTH 20XX – MONTH 20XX

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